

Alliance Institution Roles	Responsibilities/Comments Note: these are all maintained in RSS	Roster Maintenance	Patient Enrollment	OPEN Access	RAVE Access	Legacy NCCTG and ACOSOG RDC Access	Alliance Website*	Roles Managed by Alliance Membership Manager	Query Tracker
Principal Investigator (PI) – Main member (network)	<p>PI at Main member level (Tier 1) responsible for the conduct of Alliance activities at all sites within the member network.</p> <p>Management of funds to support the work of the Alliance in their institutions.</p> <p>Ensure the Alliance P&P are followed and met at each institution within their network.</p> <p>Receives communications from Alliance regarding institutional performance, contracts, etc. Responsible for conveying information to institutions within their network.</p> <p>Must have broadcast flag set to "yes."</p>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Principal Investigator – Main member (network)	Co-PI at Main member level (Tier 1) assumes the PI responsibilities if the PI is unable to perform Alliance duties.						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Principal Investigator (PI) - Site	<p>PI at site level (Tier 2) responsible for the conduct of Alliance activities at the site and any sub-affiliate sites.</p> <p>Ensure the Alliance P&P are followed and met their site(s).</p> <p>Must have broadcast flag set to "yes."</p>						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Co-Principal Investigator - Site	Assumes the site PI responsibilities if the PI is unable to perform Alliance duties.						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lead Clinical Research Professional (LCRP)	<p>Responsible for ensuring that the roster of institutional members for the network via RUMS.</p> <p>Receives and distributes communications from the Group and is the primary clinical research professional contact for the network.</p> <p>Must have broadcast flag set to "yes."</p> <p>LCRP must be rostered with role at each site within network. Only 1 LCRP per network.</p>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Secondary Lead CRP (SLCRP)	<p>A SLCRP should be designated to serve as a backup to the LCRP responsibilities.</p> <p>Must have broadcast flag set to "yes".</p> <p>Responsible for ensuring that the roster of institutional members for designated sites within the member network in RUMS.</p> <p>SLCRP can be specific to the site. Only 1 SLCRP can be rostered to a site.</p>	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Investigator			✓				<input type="checkbox"/>		
Physician Assistant							<input type="checkbox"/>		
Nurse Practitioner							<input type="checkbox"/>		
Pharmacist							<input type="checkbox"/>		
Fellow/Post Doc							<input type="checkbox"/>		
Clinical Research Associate (CRA)	<p>Obtain IRB approval for Alliance protocols, consent forms, annual continuing review, and any protocol amendments that require IRB approval</p> <p>Obtain patient consent (and re-consents, when appropriate) for participation in Alliance studies</p> <p>When authorized, register consented eligible patients to Alliance studies.</p> <p>Submit accurate protocol-required data, specimens and supporting documents according to protocol requirements</p> <p>Maintain a research record of supporting documents for each Alliance patient.</p> <p>Participate in Alliance audits at the institution.</p> <p>Maintain a patient notification policy</p>					<input type="checkbox"/>	<input type="checkbox"/>		✓
Surgical CRA							<input type="checkbox"/>		
Oncology Nurse							<input type="checkbox"/>		
Administrator							<input type="checkbox"/>		
Administrative Personnel							<input type="checkbox"/>		
Imaging Coordinator							<input type="checkbox"/>		
Pathology Coordinator							<input type="checkbox"/>		
Pharmacy Coordinator							<input type="checkbox"/>		
Surgical Coordinator							<input type="checkbox"/>		
Radiation Oncology Coordinator							<input type="checkbox"/>		

Transplant Coordinator								<input type="checkbox"/>	
Cytogeneticist	Role designated by Karyotype Review Committee and study PI approval.							<input type="checkbox"/>	<input type="checkbox"/>
Laboratory Director								<input type="checkbox"/>	
Laboratory Coordinator								<input type="checkbox"/>	
Institutional Laboratory Technician								<input type="checkbox"/>	
Repository Laboratory Technician								<input type="checkbox"/>	
RAVE CRA					<input type="checkbox"/>			<input type="checkbox"/>	
Site Investigator					<input type="checkbox"/>			<input type="checkbox"/>	
Read Only					<input type="checkbox"/>			<input type="checkbox"/>	
Registrar				<input type="checkbox"/>				<input type="checkbox"/>	

* Alliance utilizes the CTEP/CTSU Single Sign On for access.