

**Alliance Cancer Control Program
Pilot Project Proposal Checklist**

- Your institution and all co-PI institutions, if applicable, are an Alliance member institution.
- You and all co-PIs, if applicable, are an individual Alliance member.
- You are an Alliance Cancer Control Program committee member. If co-PIs, the contact PI must be an Alliance Cancer Control Program committee member.

Are all of these components included in your proposal?

- Application
 - Title page, including address, phone number, and preferred email address for contact PI.
If co-PIs, include email address for all co-PIs
 - Background, including rationale and significance
 - Study objectives
 - Study plan, including schema and eligibility criteria
 - Data analysis plan
 - Feasibility (provide evidence that study can reach accrual goal within six months of the start of study activation)
 - Description of how this pilot study will lead to an Alliance protocol in the future
 - Description of research environment
 - References
- Biosketch of PI(s)
- Documentation of Other Support for PI(s)
- Budget in PHS 398 format, including the Checklist Form page (not to exceed \$150,000 in total costs)
- Budget justification

**** YOU MAY INCLUDE ONE LETTER OF SUPPORT FOR EACH SITE IN A MULTI-SITE TRIAL. DO NOT INCLUDE OTHER LETTERS OF SUPPORT – THEY WILL NOT BE INCLUDED WITH YOUR SUBMISSION WHEN ASSIGNED TO REVIEWERS.**